

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

July 9, 2019

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, June 11, 2019, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman, Timothy Hagey, Assistant Treasurer; William Evans, Secretary; and Lawrence Nuesch, Assistant Secretary. Also present were John E. Schmidt, Executive Director; Joseph Nolan, of CKS Engineers; Thomas Hauser, Plant Superintendent; and Joseph Bagley, Authority Solicitor. Gustave Haun, Treasurer was absent.

The Chairman opened the meeting at 5:00 p.m.

The Chairman inquired about the enviro-scape model present in the meeting room which was explained by Mr. Hauser.

The Chairman called for a motion to approve the minutes.

It was explained that Mr. Hagey suggested a change to the July 25 minutes as distributed to the Board to eliminate a redundant sentence.

MOTION: It was **MOVED** by Mr. Nuesch and **SECONDED** by Mr. Hagey to approve the Board meeting minutes of June 11 and June 25, 2019 as distributed to the Board and as revised, respectively. The Motion was adopted 4-0 with Mr. Cameron abstaining from the vote due to his absence from the June 11 meeting.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John Schmidt

Mr. Schmidt reported that PMAA awards will be presented to Gus Haun (20 years) and John Schmidt (40 years) and the formal application for each of them have been provided to the appropriate officers to complete.

Mr. Schmidt stated that it has been some time since the Board has reviewed the insurance coverage for the Authority. He has invited the Univest Insurance agent (Rich Theis) to make a presentation on July 23 to discuss the existing insurance coverages.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that the Phase III project is complete. The contractor is visiting the Authority to take care of a few items but the project is still under a one-year maintenance bond.

Mr. Nolan further reported that the Pump Station No. 4 project is progressing. An access agreement has been prepared by the Solicitor and provided to the County and the Township for their approval. The access agreement will allow CKS Engineers to visit the site and prepare a survey. The agreement has to be approved by the County and the Township. The Township has forwarded AutoCAD files to CKS Engineers which will likely prove helpful.

Mr. Nolan reported on the dryer study. He expressed that he plans to present the Board with a report prior to the next meeting. The dryer study will be on the agenda for the next meeting and will be discussed at that time.

Mr. Nolan reported that Requisition No. 242 includes a final payment for the Paving Contractor of \$207,891.59. He stated that the paving is complete and the plant looks in good shape. The Paving Contractor took care of some fill-in areas and they did a “good job”.

Mr. Nolan reviewed Requisition No. 199 for \$0.

Mr. Nolan next presented Requisition No. 242 for Capital Improvements in the amount of \$208,419.59 and he recommended approval.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve Requisition No. 242 in the amount of \$208,419.59. The Motion was unanimously adopted.

TREASURER'S REPORT – Timothy Hagey

Mr. Hagey, in Mr. Haun's absence, presented the General Operating Expenses for the month of \$168,685.07 and with no additional Capital Expenditures the total Operating Expenses were \$168,685.07. Mr. Hagey also referred to the previously-approved Capital Improvements and payments in regards to the Loan of \$73,304.25 making the total expenditures for the month \$450,408.91 and he recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to pay the total expenditures for the month of June. The Motion was unanimously adopted.

The Escrow Disbursements presented were solely for the Authority and based on a prior, adopted motion it is unnecessary to vote upon them (i.e., there is no disbursement of funds to a non-Authority entity).

SOLICITOR'S REPORT – Joseph M. Bagley, Esquire

Mr. Bagley presented and recommended approval of a Release and Indemnity Agreement for the County of Bucks and New Britain Township in order for a CKS survey crew to enter the County-owned property to prepared plans for Pump Station No. 4 and the associated sewer line and appurtenances.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Nuesch to approve the Release and Indemnity Agreement with the County of Bucks and New Britain Township. The Motion was unanimously adopted.

OTHER BUSINESS

The Chairman called for items for the July 23 meeting. There was a discussion regarding the abstention issue raised at a prior meeting and the Solicitor will be ready to discuss that topic either on July 23 or if the agenda appears too crowded, afterwards.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:19 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor
and Recording Secretary