

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

September 10, 2019

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, September 10, 2019, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; William Evans, Secretary; and Lawrence Nuesch, Assistant Secretary. Also present were John Schmidt, Executive Director; Joseph Nolan, Authority Engineer; Thomas Hauser, Plant Superintendent; and Joseph Bagley, Authority Solicitor.

The Chairman opened the meeting at 5:00 p.m.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve the Board meeting minutes of August 13 and August 27, 2019 as distributed to the Board. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John Schmidt

Mr. Schmidt presented a sewage capacity approval form for approval by the Board for 31 Sellersville Road (1 residential EDU).

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve the sewage capacity approval form for 31 Sellersville Road. The Motion was unanimously adopted.

Mr. Schmidt next presented the sewage capacity approval form for approval by the Board of the Lohin Tract for 8 lots located on Township Line Road to be pumped over to Hilltown Township Water & Sewer Authority.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to approve the sewage capacity approval form as the first step for obtaining connection of the Lohin Tract. The Motion was unanimously adopted.

Mr. Schmidt next presented the Developer's Agreement for Schoolhouse Meadows (22 residential EDUs) located at the former Chalfont Elementary School. The discussion regarding the Developer's Agreement included information that the proposed development will consist of 18 new townhouses and 4 units in the old building.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to authorize the appropriate officials to sign the Developer's Agreement. The Motion was unanimously adopted.

Mr. Schmidt announced that CKS Engineering was increasing its hourly rates for 2020.

Mr. Schmidt reminded the Board that next Friday the EPWPCOA meeting will take place at the Authority.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that a purchase order had been executed for the biosolids dryer. An approximate 3% payment is due to the manufacturer which is included in the requisitions proposed for today. Mr. Nolan expects submittals to be prepared. Mr. Nolan met with the Electrical Engineer to go over what needs to be done. The manufacturer is anticipating a February or March delivery.

Mr. Nolan reported that the Pump Station No. 4 documents enabling surveying have been signed. CKS has received information on as-builts for the utilities at the site. Mr. Nolan is looking at two alternate routes with the preferred one to cross over Railroad Avenue and approach a 32" water line and a 40" water line.

Mr. Nolan presented Requisition No. 201 for Capital Expenditures for \$0 and No. 244 for Capital Improvements in the amount of \$42,619.27 and he recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve Requisition No. 244 for Capital Improvements. The Motion was unanimously adopted.

TREASURER'S REPORT – Gustave Haun

The Board asked questions regarding various bills and received answers from the staff.

Mr. Haun reviewed the General Operating Expenses for the month of \$281,130.95 and the previously-approved Capital Improvements of \$42,619.27 as well as the Loan payments of \$73,304.25, bringing the total expenditures for the month to \$397,054.47 and he recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Nuesch to approve the total expenditures for the month of \$397,054.47. The Motion was unanimously adopted.

Mr. Haun next presented Escrow Disbursements of \$1,538.06 and he recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Nuesch to approve Escrow Disbursements of \$1,538.06. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Joseph M. Bagley, Esquire

Mr. Bagley had nothing to report.

OTHER BUSINESS

The Chairman called for additional agenda items for the September 24 meeting. None were suggested. Mr. Nuesch announced that he would be absent from the next meeting.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:16 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor
and Recording Secretary