

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

January 14, 2020

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, January 14, 2020, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; William Evans, Secretary; and Lawrence Nuesch, Assistant Secretary. Also present were John E. Schmidt, Executive Director; Joseph Nolan, Authority Engineer; Thomas Hauser, Plant Superintendent; and Joseph Bagley, Authority Solicitor. Daniel L. Kulp was also present. Donald Cameron, Vice Chairman, was absent.

The past Chairman opened the meeting at 5:00 p.m. Mr. Bonner announced his reappointment by New Britain Township.

BOARD REORGANIZATION

The Solicitor called for nominations for Chairman. Mr. Haun nominated Joseph Bonner as Chairman. Mr. Hagey seconded the nomination. The Solicitor called for any other nominations. None were made.

MOTION: It was **MOVED** by Mr. Haun to close the nominations for Chairman and elect Joseph Bonner Chairman by acclamation. Mr. Hagey **SECONDED** the motion. The Motion was unanimously adopted. Mr. Bonner was elected Chairman.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to reelect the same Board Members to the same positions as Officers in 2020 as had served in 2019. The Motion was unanimously adopted.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to ratify the same Committee members for the same Committees as in 2019. The Motion was unanimously adopted.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Nuesch to reappoint the same professionals in 2020 as had served in 2019. The Motion was unanimously adopted.

The Chairman called for the approval of the meeting dates and times set forth in the Agenda. There was a brief discussion about the December 22 meeting.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Nuesch to approve the meeting dates and times as set forth in the Agenda. The Motion was unanimously adopted.

The Chairman called for the approval of the Fee Schedule for 2020.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Haun to approve the 2020 Fee Schedule as attached to the Agenda. The Motion was unanimously adopted.

The Chairman called for the Board to recognize Daniel L. Kulp who, after more than 40 years of dedicated service, is retiring. The Board members offered various complements about Mr.

Kulp's diligence and hard work. Mr. Kulp was presented with a Proclamation naming January 22, 2020 Daniel L. Kulp Day at the Authority.

MINUTES

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to approve the Board meeting minutes of December 10, 2019 as distributed to the Board. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were presented.

COMMITTEE REPORTS

Mr. Evans presented a report on behalf of the Personnel Committee. The Board met last Thursday, January 9. The Committee made a recommendation regarding pay increases for non-union employees. There was also a recommendation regarding summer help pay increases.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Nuesch to approve the compensation increases recommended by the Personnel Committee. The Motion was unanimously adopted.

EXECUTIVE DIRECTOR'S REPORT – John Schmidt

Mr. Schmidt recommended adoption of proposed Resolution No. 2020-1 which fixes the interest rate and the fees to be applied in the collection of delinquent accounts and other charges.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to adopt Resolution No. 2020-1 fixing attorney's fees, paralegal fees and rate of interest for the collection of delinquent accounts and other charges. The Motion was unanimously adopted.

Mr. Schmidt next recommended the closing of Escrow Account No. 113 (Colebrook) and Account No. 139 (Steeley). There was a discussion about the location of the two projects, Schoolhouse Road and West Hillcrest Road, respectively.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to close the Escrow Accounts as indicated. The Motion was unanimously adopted.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that the dryer project is progressing and that the requisition for Capital Improvements includes the first payment for the feed conveyors and the second payment for the dryer.

Mr. Nolan reported that the bidding for the installation of the dryer will go out on February 4th with bid opening scheduled for March 3rd. Mr. Nolan has allowed 37 days for demolition with 100 allotted for installation. Mr. Nolan indicated the schedule is deliberately kept tight because the Authority will be compelled to transport sludge for disposal while the dryers are inoperable. Mr. Nolan anticipates the start of construction in April. The conveyors are starting to be

fabricated so there is no delivery date yet but hopefully they can be utilized as quickly as possible.

Mr. Nolan presented Requisition No. 205 for Capital Expenditures in the amount of \$24,517.00 to rebuild Pump No. 1. There was a discussion regarding rebuilding pumps versus the cost of buying a new pump.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve Requisition No. 205 in the amount of \$24,517.00. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 248 for Capital Improvements in the amount of \$551,251.15.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Nuesch to approve Requisition No. 248 for Capital Improvements in the amount of \$551,251.15. The Motion was unanimously adopted.

TREASURER'S REPORT – Gustave Haun

Mr. Haun presented the bill list with a subtotal for General Operating Expenses for the month of \$238,593.83. He reviewed the previously-approved Capital Expenditures and Capital Improvements and the Loan payment of \$73,304.25, making the total expenditures for the month \$887,666.23 and he recommended payment of the bills.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$887,666.23. The Motion was unanimously adopted.

Mr. Haun next recommended approval to pay the escrow disbursements in the amount of \$12,291.82.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Nuesch to approve the escrow disbursements of \$12,291.82. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Joseph M. Bagley, Esquire

Mr. Bagley had nothing to report.

OTHER BUSINESS

Mr. Bonner called for items for the Agenda for January 26. None were suggested.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:34 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor
and Recording Secretary