

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

April 14, 2020

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, April 14, 2020, in the Authority's meeting room.

Present: Donald Cameron, Vice Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; and William Evans, Secretary. Also present was John E. Schmidt, Executive Director.

Joseph Bonner, Chairman; Lawrence Nuesch, Assistant Secretary; Joseph Nolan, Authority Engineer; Thomas Hauser, Plant Superintendent; and Joseph Bagley, Authority Solicitor, did not attend the meeting in order to assist with the Authority's efforts at social distancing due to the COVID-19 pandemic.

Vice-Chairman Cameron opened the meeting at 5:00 p.m.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to approve the minutes of March 10, 2020. The Motion was unanimously adopted.

It is noted for the record that the regularly scheduled Board meeting of March 24th was cancelled on March 17th due to concerns about the pandemic.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John Schmidt

Mr. Schmidt presented the Fiscal Year 2020-21 Preliminary Operating Expense Budget which needs to be sent to Bucks County Water & Sewer Authority in April. Mr. Schmidt noted a few revisions since it was last provided to the Board. Mr. Schmidt requested Board approval of the budget.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to approve the FY 2020-21 Preliminary Operating Expense Budget. The Motion was unanimously adopted.

SUPERINTENDENT'S REPORT

Mr. Hauser was not in attendance but had provided written reports in advance to the Board for the months of February and March. Summaries of those reports are as follows:

February 2020-

Treatment plant operations were considered normal, except for having two large aerators out of service. As for permit compliance, the Authority was in compliance with its NPDES permit.

Precipitation: 4.15 inches

Average Daily Flow: 5.34 MGD

Peak Day Flow: 9.16 MG

In the plant, repairs were made to the #1 DAFT polymer pump, guide rails in main pump station, and the grit & grease blower. The old dryer sludge bin was removed in preparation for the new dryer installation and to facilitate hauling of dewatered sludge cake to the composting operation.

In the collection system, routine pump station maintenance and vehicle maintenance was performed. The Cycle C & D deduct meter list was read. The Mode Transportation project was inspected and televised.

March 2020-

Treatment plant operations were considered normal. Two large aerators on the oxidation ditch are still out of service and are awaiting the arrival of critical components for their repair. As for permit compliance, the Authority was in compliance with its NPDES permit.

Precipitation: 5.06 inches

Average Daily Flow: 5.05 MGD

Peak Day Flow: 9.08 MG

In the plant, two new gear reducers for the oxidation ditch aerators should be arriving soon, one is to get #4 aerator in service, and the other is as a spare. A new aerator shaft needed to repair aerator #2 was ordered and arrived March. Construction on the sludge dryer replacement project began, as contractors were on-site Monday March 16th.

In the collection system, routine pump station maintenance and vehicle maintenance was performed. The Cycle A deduct meter list was read. Pump stations #2 and #6 were worked on to facilitate Verizon fiber migration. Rehabilitation was done on manhole #F1Z8(re-cemented and coated with a sealer) which was found to be badly deteriorated. Resolved a minor sewer issue at 1702 Upper State Rd.

ENGINEER'S REPORT

Mr. Nolan was not in attendance but had provided a written report in advance to the Board. Highlights of his report is as follows:

Mr. Nolan reported on the status of the dryer replacement project. Both contractors are on site working on the project and they anticipate being on schedule for the April 22nd delivery date of

the dryer equipment. Conveyor equipment has been delivered and is being installed.

Mr. Nolan reviewed the status of the Pump Station No. 4 Replacement Project. Engineering work is continuing, but has been slowed down due to the pandemic.

Mr. Nolan recommended approval of Requisition No. 251 for Capital Improvements in the amount of \$438,981.89 for engineering services related to the Pump Station No. 4 Replacement and the Dryer Replacement Projects. Included in the requisition is payment estimate #1 for the general contractor, Eastern Environmental Contractors, Inc.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve Requisition No. 251 for Capital Improvements in the amount of \$439,121.39. The Motion was unanimously adopted.

At this point, additional information regarding the dryer project was provided by Mr. Schmidt. A conference call with Gryphon dryer was held this morning in which a possible delay of the delivery and installation due to concerns about the pandemic was discussed. A possible two week delay was discussed but nothing has been formalized as of yet.

SOLICITOR'S REPORT

Mr. Bagley was not in attendance and had nothing to report.

TREASURER'S REPORT – Gustave Haun

Mr. Haun reviewed the General Operating Expenses for the month of \$236,937.17 along with the previously-approved Capital Improvements Requisition No. 251, and along with payments to the Loan Fund of \$73,304.25, making the total expenditures for the month \$749,362.81. Mr. Haun recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$749,362.81. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements for approval in the amount of \$2,372.98.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve escrow disbursements in the amount of \$2,372.98. The Motion was unanimously adopted.

OTHER BUSINESS

The Chairman called for any other business to be presented.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to cancel the April 28th meeting. The Motion was unanimously adopted.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:12 p.m.

Respectfully submitted,

John E. Schmidt
Executive Director

