

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

May 12, 2020

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, May 12, 2020, in the Authority's meeting room.

Present: Donald Cameron, Vice Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; and Larry Nuesch, Assistant Secretary. Also present were John Schmidt, Executive Director, and Joseph Nolan, Authority Engineer.

Joseph Bonner, Chairman; William Evans, Secretary; Joseph Bagley, Authority Solicitor; and Thomas Hauser, Plant Superintendent, did not attend the meeting in order to assist with the Authority's efforts at social distancing due to the COVID-19 pandemic.

Vice-Chairman Cameron opened the meeting at 5:00 p.m.

APPROVAL OF MINUTES

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Nuesch to approve the minutes of April 14, 2020. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John Schmidt

Mr. Schmidt discussed the Agreement with Hilltown regarding sewer service for the proposed Mill Ridge subdivision. The Agreement states that sewer service in the Hilltown portion of the subdivision will be provided by CNBTJSA. The Agreement has been reviewed by all parties. In his written report to the Board, Mr. Bagley recommended approval of the Agreement.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve the Agreement with Hilltown regarding sewer service for the proposed Mill Ridge subdivision, and to authorize Mr. Schmidt to sign the agreement. The Motion was unanimously adopted.

Mr. Schmidt asked the Board if any of them would like to go see the progress on the Dryer Project after the meeting, to which several of the Board expressed interest.

SUPERINTENDENT'S REPORT

Mr. Hauser was not in attendance but had provided a written report in advance to the Board for the month of April. A summary of the report is as follows:

April 2020-

Treatment plant operations were almost normal, except for one high effluent TSS due to an overnight failure of a cross-collector motor on Clarifiers 4A/4B, which resulted in an excursion for monthly TSS. All other parameters were in compliance with its NPDES permit.

Precipitation: 6.10 inches

Average Daily Flow: 5.60 MGD

Peak Day Flow: 11.56 MG

In the plant, repairs continued on #4 Aerator in the Oxidation Ditch, motor and wiring were replaced on Cross-Collector 4A/4B, and the repaired grit & grease blower was installed. For the new dryer project, new conveyors are being installed. The Authority staff continues its efforts to work with and around the contractors' work to facilitate hauling of dewatered sludge cake to the composting operation. A temporary belt conveyor is being used, which also had some mechanical issues that needed repair.

In the collection system, routine pump station maintenance and vehicle maintenance was performed. The Cycle B deduct meter list was read. Manholes in County Line Road are in the process of being opened and inspected in preparation for the upcoming PennDOT paving project.

Mr. Cameron asked a question regarding the high effluent TSS, which Mr. Schmidt then discussed.

ENGINEER'S REPORT

Mr. Nolan updated the Board on the Dryer Installation Project. Conveyors have been delivered and installed. All Gryphon Dryer equipment was delivered last week. All contractors are now onsite, including Gryphon personnel, and work is proceeding nicely and on schedule. Mr. Nolan reviewed the Payment Estimates for both Eastern Environmental, and BSI.

Mr. Nolan updated the Board on the Pump Station No. 4 Project. Progress has been slowed somewhat by the pandemic, as one of the next steps is to contact and meet with property owners about obtaining easements.

Mr. Nolan presented and reviewed Requisition No. 252 for Capital Improvements in the amount of \$373,351.85 representing work on Pump Station #4, and the Biosolids Dryer Project.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approved requisition No. 252 in the amount of \$373,351.85. The Motion was unanimously adopted.

SOLICITOR'S REPORT

Mr. Bagley was not in attendance and had submitted a written report regarding the Hilltown agreement, which was previously discussed.

TREASURER'S REPORT – Gustave Haun

Mr. Haun reviewed the General Operating Expenses for the month of \$232,504.34 along with the previously-approved Capital Improvements Requisition No. 252 in the amount of \$373,351.85,

and along with payment on the Loan of \$73,304.25, making the total expenditures for the month \$679,160.44. Mr.Haun recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$679,160.44. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements for approval in the amount of \$3,325.36.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve escrow disbursements in the amount of \$3,325.36. The Motion was unanimously adopted.

OTHER BUSINESS

The Chairman called for any other business to be presented.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Nuesch to cancel the May 26th meeting. The Motion was unanimously adopted.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:20 p.m.

Respectfully submitted,

John E. Schmidt
Executive Director