

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

July 14, 2020

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, July 14, 2020, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; William Evans, Secretary; and Lawrence Nuesch, Assistant Secretary. Also present were John E. Schmidt, Executive Director; Joseph Nolan, Authority Engineer; Thomas Hauser, Plant Superintendent; and Joseph Bagley, Authority Solicitor.

The Chairman opened the meeting at 5:00 p.m.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve the minutes of June 9, 2020. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John Schmidt

Mr. Schmidt reported that developer's agreements and reimbursement agreements for the Mill Ridge Subdivision have been prepared and provided to the developer but have not been executed and returned. Accordingly, the Authority will not take any action on them at this time.

There was an extensive discussion about language changes in regard to the reimbursement agreement.

Mr. Bagley acknowledged that certain language will be modified.

Mr. Schmidt reported that the Authority's long-time insurance agent had retired. The new agent has moved the Authority from Nationwide to Selective based on an approximate \$16,000 savings for the year. Mr. Schmidt would like to bring in the new agent, Andrew Detwiler, to meet the Board but COVID-19 has overtaken things.

Mr. Schmidt informed the Board that he will be away during the Board's August 11 meeting.

Mr. Schmidt reminded the Board that the July 28 meeting is currently scheduled and a decision will have to be made about holding it.

SUPERINTENDENT'S REPORT – Thomas Hauser

Mr. Hauser reported that effluent was well below permit limitations for the month of May.

Precipitation: 3.15 inches

Average Daily Flow: 4.30 MGD

Peak Day Flow: 7.96 MG

Mr. Hauser reviewed process performance which was all within limitations.

Mr. Hauser reported that work on the #4 Aerator was just completed when a coupling broke between shafts 1 and 2. Three (3) aerators are now at least partially out of service due to broken couplings.

DEP was notified of the aerator failure and there may be potential permit excursions in the future. A mechanical engineer utilized by CKS was contacted to recommend a more permanent repair than personnel can make using standard construction practices. The structural engineer has come up with a design, and materials for the design (mounting plates) have been ordered.

The Gryphon Dryer is operating.

In the collection system, routine pump station maintenance and the other usual work was performed.

Personnel inspected manholes on County Line Road for an upcoming PennDOT paving project.

Personnel repaired and inspected manholes in County Line Park and Boulder Drive for an upcoming Township paving project. A broken 6" sewer lateral was repaired at 401 Hampton Court where PECO had bored through the Authority's sewer line. A block heater was replaced in Pump Station No. 9.

Odor control was set up at 3 out of 6 pump stations.

The Board asked a question about the response of DEP in regard to the report of the aerator failure. There was a discussion about current status of the DEP office during COVID-19.

ENGINEER'S REPORT – Joseph Nolan, P.E.

For the dryer project, Mr. Nolan presented payment application No. 4 from the general contractor in the amount of \$30,305.41. The payment application includes one (1) change order in the amount of \$9,560.43 which includes various additions and credits in regard to the installation of the dryer. Also presented was payment application No. 3 from the electrical contractor in the amount of \$28,500.00. Mr. Nolan recommended approval of both payment applications.

Mr. Nolan presented Requisition No. 211 for Capital Expenditures in the amount of \$7,755.12 representing a new aeration system for sewage pumping stations to eliminate chemicals.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve Requisition No. 211 for Capital Expenditures in the amount of \$7,755.12. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 254 for Capital Improvements in the amount of \$129,980.91 which includes the two (2) payment applications previously discussed and other costs, the majority of which are for the Dryer Project.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve Requisition No. 254 for Capital Improvements in the amount of \$129,980.91. The Motion was unanimously adopted.

Mr. Nolan reported that the dryer is operating and processing sludge at this time. Mr. Nolan is trying to have the contracts closed out next month.

Mr. Schmidt and Mr. Nolan met during the past month to go over some changes to the original concept for the relocation of Pump Station No. 4. Mr. Nolan expects to be meeting with Mr. Schmidt again to go over the changes.

TREASURER'S REPORT – Gustave Haun

Mr. Haun presented the General Operating Expenses for the month of \$255,238.74, the previously-approved Capital Expenditures of \$7,755.12 as well as the previously-approved Capital Improvements of \$129,980.91 along with payments to the Loan Fund of \$73,304.25, making the total expenditures for the month \$466,279.02 and he recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the total expenditures for the month of \$466,279.02. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements for approval in the amount of \$3,586.29 and he recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve escrow disbursements in the amount of \$3,586.29. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Joseph M. Bagley, Esquire

Mr. Bagley reported that he received correspondence regarding the late Herman McCarty, Jr. claim from the Pennsylvania Insurance Department and that he corresponded with the Insurance Department on July 6 about receiving no response from American United Life Insurance Company.

OTHER BUSINESS

The Chairman raised the issue of the July 28 meeting. After discussion, a consensus of the Board was reached to tentatively cancel the July 28 meeting unless Mr. Schmidt determines that an emergency of any type arises.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:37 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor
and Recording Secretary