

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

May 25, 2021

The meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, May 25, 2021, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer, William Evans, Secretary and Lawrence Nuesch, Assistant Secretary. Also present were John E. Schmidt, Executive Director; Joseph Nolan, Authority Engineer; Thomas Hauser, Plant Superintendent; and Joseph Bagley, Authority Solicitor.

The Chairman opened the meeting at 5:01 p.m.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

SUPERINTENDENT'S REPORT – Thomas Hauser

Mr. Hauser stated that he gave his report for April earlier this month but that he would give an update. The discs for Aerator No. 3 have been received. The Contractor began working on installation of them. The influent pump has been ordered as previously reported (it is 16 weeks out). There was a DEP inspection today and no violations were noted.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt reported that there will be a Fourth of July parade and any Board member who wishes to ride in the Vector truck should notify him.

The minutes were distributed from the last meeting (May 11) and Mr. Schmidt inquired if there were any changes. None were suggested.

Mr. Schmidt met with the Uninvest insurance agent. There had previously been discussion about the Board meeting the new insurance agent but that was postponed due to the COVID-19 Emergency. Mr. Schmidt recommended bringing the new agent into the meeting on June 8. There was consensus of the Board to have the new agent present for the June 8 meeting.

Mr. Schmidt, Mr. Hauser and Mr. Nolan will not be available for the June 22 meeting.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to cancel the June 22 meeting. The Motion was unanimously adopted.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that Mr. Schmidt is getting ready to send letters to property owners regarding easements for Pump Station No. 4. Mr. Nolan and Mr. Schmidt will follow-up with meetings with the property owners as necessary.

The electrical design for Pump Station No. 4 is being finalized. Mr. Nolan expects to receive the design by mid-June. The Authority has advertised the Act 537 Plan Revision for the Township and the Plan Revision is now in the comment period. After the comment period is over, if there are no comments to address, the Township will be able to adopt the Plan. Mr. Nolan advised that the Authority probably wants to look at bidding in 2022 so that no construction occurs in the winter. Due to anticipated long lead times, he will be recommending that the Authority pre-order the submersible pumps and controls, and the diesel backup pump. Mr. Nolan is proceeding to update the costs of the Project.

There is also a DEP permit to be obtained. Mr. Nolan advised that there is also a PennDOT form that needs to be signed by the County as the property owner. Mr. Nolan will make arrangements with Mr. Bagley to forward that to the County.

SOLICITOR'S REPORT – Joseph M. Bagley, Esquire

Mr. Bagley reported that the County of Bucks has approved the Easement and is circulating it internally to get it executed. They have been advised, and acknowledge, that they will forward the signed Easement directly to New Britain Township counsel.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Nuesch to cancel the June 22 meeting.

OTHER BUSINESS

The Chairman identified that the meeting with the insurance representative will be on the agenda for the June 8 meeting.

ADJOURNMENT

The Motion to adjourn was unanimously adopted.

The meeting was adjourned at approximately 5:11 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor
and Recording Secretary