

# **CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

## **BOARD MEETING MINUTES**

**January 25, 2022**

The meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on January 25, 2022, in the Authority's meeting room.

**Present:** William Evans, Chairman; Donald Cameron, Vice Chairman; Timothy Hagey, Treasurer; Lawrence Nuesch, Secretary, and William Muzika, Assistant Secretary. Also present: John Schmidt, Executive Director; Rich Heverly, Collection System Supervisor; Joseph Nolan, Engineer; and Joseph Bagley, Solicitor. Preston Campbell, Assistant Treasurer, was absent.

The Chairman opened the meeting at 5:00 p.m.

### **PRESENTATION**

Chris Gibbons of Concord Public Finance gave a presentation on potential refinancing of current loan and potential financing of new debt related to the Pump Station No. 4 Project. Mr. Gibbons discussed financing scenarios including the option of having two series of notes or one series of notes. One option is to pay the new loan back in a ten-year time period. In response to a question from the Board, there was discussion about whether the interest rate would be fixed or floating. Mr. Gibbons explained that we would have to see what the banks offered. His proposed schedule was to send out an RFP with a mid-February deadline, discuss and act at the February 22 Meeting and close by mid-March. The Board discussed whether there were any capital projects in the near future. None were identified.

**MOTION:** It was moved by Mr. Hagey and seconded by Mr. Cameron to authorize Concord Public Finance to issue an RFP on behalf of the Authority with two series of notes and a wrap-around structure. The Motion was unanimously adopted. Mr. Gibbons left the Meeting.

### **PUBLIC COMMENT**

No members of the public were present.

### **REPORTS OF OFFICERS**

The Chairman reported that Committee assignments had been distributed to the Board.

### **COMMITTEE REPORTS**

No Committee reports were presented.

### **EXECUTIVE DIRECTOR'S REPORT- John Schmidt**

Mr. Schmidt presented the quote from Performance Pipelining, Inc. ("PPI") for lateral relining work on 17 laterals for \$119,125.00. Mr. Heverly described the work previously performed by PPI in the Farber Drive area. He discussed the process of PPI inserting a bladder in the lateral and other details. A T-cleanout is also installed as part of the process. In response to a question,

Mr. Heverly stated that PPI has been good about reaching out to customers in advance to inform them that PPI is doing work in the neighborhood.

A question was asked about whether the intent is to do this throughout the system. Mr. Schmidt responded that the intent is to eventually do more of this work in the “problem areas.” The worst conditions are being addressed first based upon camera runs.

In response to a question, Mr. Schmidt reported that \$75,000.00 has been budgeted for relining laterals.

**MOTION:** It was moved by Mr. Hagey and seconded by Mr. Nuesch to authorize the PPI re-lining proposal in the amount of \$119,125.00. The Motion was unanimously adopted.

Mr. Schmidt sent letters to six property owners who experienced flooding in September 2021 requesting documentation and recommending the installation of back flow prevention valves.

The Board had a general discussion of back flow preventer valves with a chart and a sample in the meeting room. The Authority is gearing up to install such valves at the six homes with the anticipated permission of the owners.

Mr. Schmidt reported that the Operations memo from October (and subsequently revised and updated) has been distributed to the Board. It contains a list of needs in the Plant. After the Board reviews, Mr. Hauser will be present for the next Board meeting.

A flyer was distributed to the Board for annual PMAA training. Three members discussed attending.

Mr. Schmidt inquired whether there were any revisions to the January 11 Minutes. None were suggested.

Mr. Schmidt reminded the Board that photos would be taken at the February Meeting.

Mr. Schmidt reminded the Board that Mr. Bonner and Mr. Hahn will be invited to the next Board Meeting for a presentation.

#### **ENGINEER’S REPORT – Joseph Nolan**

Mr. Nolan reported that he received a letter from DEP about the Act 537 Special Study submitted by the Authority. Requesting information about easements, potential customers, etc... The response is almost completed. Also requested a letter from the Township which Mr. Nolan is awaiting.

#### **SOLICITOR’S REPORT- Joseph Bagley**

After a discussion, the ethics training will be postponed until the February 22 Meeting.

## **ADJOURNMENT**

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Nuesch to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:54 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor  
and Recording Secretary