

# CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

## BOARD MEETING MINUTES

May 26, 2022

An emergency meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on May 26, 2022, in the Authority's meeting room.

**Present:** William Evans, Chairman; Donald Cameron, Vice Chairman; Lawrence Nuesch, Secretary; Timothy Hagey, Treasurer; and William Muzika, Assistant Treasurer. Also present were John Schmidt, Executive Director; Thomas Hauser, Superintendent. Preston Campbell, Assistant Secretary, was absent.

The Chairman opened the meeting at 8:00 a.m. Mr. Evans noted the immediate necessity of the meeting in order to act promptly on agenda items that were tabled at the May 10<sup>th</sup> and May 24<sup>th</sup> meetings due to a lack of a quorum. It was also noted that the agenda for this meeting was published on the Authority website 24 hours in advance.

### **PUBLIC COMMENT**

No members of the public were present.

### **ACTION ITEMS**

1. **MOTION:** It was moved by Mr. Cameron and seconded by Mr. Nuesch to adopt the meeting minutes of April 12 (as revised) and April 26, 2022 as distributed to the Board. The Motion was unanimously adopted.
2. **MOTION:** It was moved by Mr. Hagey and seconded by Mr. Nuesch to approve the Bill List of May 10<sup>th</sup>, as previously distributed to the Board. The Motion was unanimously adopted.
3. **Finance Committee Report-**

Finance Committee Chair Don Cameron reported that the Committee had met May 19<sup>th</sup> to review the Budget and a possible rate increase. Mr. Nuesch also discussed various figures related to the budget. The Committee's recommendation was for an immediate 5% increase, and to review the Budget in 6 months to see if another increase is in order. It was noted that rates have not been increased in over 2 ½ years, before Covid. The Board engaged in considerable discussion regarding the budget, the budget deficit, high inflation, depreciation, rate comparisons to other sewer systems, and the determination of the amount and timing of a rate increase.

**MOTION:** It was moved by Mr. Hagey and seconded by Mr. Cameron to increase sewer rates by 5% immediately, and 5% in six months. The Motion was unanimously adopted. It was noted that staff and Board shall closely monitor the budget, especially at the six-month point.
4. **MOTION:** It was moved by Mr. Hagey and seconded by Mr. Cameron to approve the Sewage Capacity Approval in the amount of 500 gallons per day for Butler Pike Properties commercial building. The Motion was unanimously adopted.

5. **MOTION:** It was moved by Mr. Hagey and seconded by Mr. Muzika to approve the hiring of Sean Casey for an Operator position. The Motion was unanimously adopted.
6. **MOTION:** It was moved by Mr. Hagey and seconded by Mr. Muzika to approve the wages for summer/seasonal labor positions, as recommended by Mr. Schmidt. The Motion was unanimously adopted.
7. **MOTION:** It was moved by Mr. Cameron and seconded by Mr. Muzika to approve a memorial contribution in honor of the passing of Mr. Schmidt's father-in-law. The Motion was unanimously adopted.

## **ADJOURNMENT**

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 8:45 a.m.

Respectfully submitted,

John E. Schmidt  
Executive Director