

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

September 27, 2022

The meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on September 27, 2022, in the Authority's meeting room.

Present: William Evans, Chairman; Donald Cameron, Vice Chairman; Lawrence Nuesch, Secretary; Timothy Hagey, Treasurer; Preston Campbell, Assistant Secretary (see below) and William Muzika, Assistant Treasurer. Also present: John Schmidt, Executive Director; Joseph Nolan, Engineer; Joseph Bagley, Solicitor; and Tom Hauser, Plant Superintendent.

The Chairman opened the meeting at 5:00 p.m.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of Officers were presented.

COMMITTEE REPORTS

No Committee Reports were presented.

SOLICITOR'S REPORT- Joseph Bagley

The Solicitor presented proposed Resolution No. 2022-4 which includes a change to the Authority By-Laws to permit board members to appear at Board meetings by telecommunications under certain circumstances. The Solicitor clarified that each Board Member was provided with a copy of the proposed By-Law changes more than 5 days prior to today's meeting and the Board acknowledged same.

MOTION: It was moved by Mr. Hagey and seconded by Mr. Nuesch to adopt Resolution No. 2022-4 repealing the existing By-Laws and adopting new By-Laws effective immediately. The Motion was unanimously adopted. Mr. Campbell appeared by speakerphone.

Mr. Bagley reported that the Hamme matter is still being discussed among the attorneys and there is nothing the Board currently needs to take action upon.

EXECUTIVE DIRECTOR'S REPORT- John Schmidt

Mr. Hagey asked for the word "extremely" to be added to the September 13 minutes in place of the word "much".

Mr. Schmidt reported that the auditor will attend the first or second meeting in October.

Mr. Schmidt reported that the PMAA luncheon at Forest Park Water Treatment Plant will be attended by Mr. Nuesch. The Authority will continue to participate in the intern program if the Board is so inclined and a consensus was reached by the Board to continue to participate in the Program. Mr. Schmidt stated that the Authority Plant was volunteered as the site next year to hold a PMAA regional meeting.

Mr. Schmidt inquired about the holding of the Holiday dinner. A consensus of the Board was reached that the tentative date of the Holiday dinner will be December 8th at 6:00 PM.

Mr. Schmidt requested further discussion of a future Act 537 Plan revision. The last Act 537 Plan adopted for the Authority was in 2005 (while the Act 537 Plan is the obligation of the municipalities, the municipalities delegated preparation of the Plan to the Authority in 2005). Mr. Schmidt proposes meeting with the Township and Borough Managers to discuss an Act 537 Plan update and to gauge the level of municipal interest. The Authority would also need an initial meeting with DEP. Hopefully, an abbreviated version of the Act 537 Plan could simply be updated with development which has occurred, zoning ordinance and map changes, and current projects.

A consensus of the Board was reached for the Authority Staff to proceed to pursue a new Act 537 Plan update.

In response to a Board question, Mr. Schmidt reported that the recent meeting with the Borough Council went fine.

Mr. Hagey inquired about the connection of the existing sports club. A discussion ensued regarding the enlargement of an existing 4 inch force main to a 6 inch force main connecting to Pump Station No. 7. Mr. Schmidt stated, in answer to further questioning, that the proposed force main replacement is about 1000 feet.

In response to a question from Mr. Campbell, Mr. Schmidt reported that the value of an EDU as used by CNB is 250 gpd.

There was a question about getting a copy of the existing Act 537 Plan. Mr. Schmidt will obtain a scanned copy of the Act 537 Plan and distribute it to the Board.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that the Authority has received the DEP Water Quality Management Permit for the Pump Station No. 4 Project. Mr. Nolan expects to schedule the bidding for October, with bids to be opened November 3 and bids to be awarded by the Board on November 8.

Mr. Evans asked for a copy of the maintenance priority list made by Mr. Schmidt and Mr. Hauser. Mr. Nolan stated that he would obtain an updated copy from Mr. Hauser and provide it to the Chairman.

Mr. Evans mentioned that, as previously discussed, at times when the Authority is pushed by high flows, a new clarifier was suggested. Mr. Evans expressed that the Authority should start down the road to such a new clarifier. Mr. Nolan stated that he has "a couple of other ideas" on that issue and Mr. Evans asked that he look into it when the next plant expansion occurs.

OTHER BUSINESS

A question was asked as to whether Mr. Campbell is present at the meeting. The Solicitor responded that as of the adoption of Resolution No. 2022-4, he is present.

There was a brief discussion about stormwater as part of the Authority's projects and a stormwater fee in coordination with such projects.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:37 PM

Respectfully submitted,

Joseph M. Bagley, Solicitor
and Recording Secretary