

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

May 9, 2023

The meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on May 9, 2023 in the Authority's meeting room.

Present: William Evans, Chairman; Donald Cameron, Vice Chairman; Lawrence Nuesch, Secretary; Timothy Hagey, Treasurer; Preston Campbell, Assistant Secretary (via Microsoft Teams); Michael Sullivan, Assistant Treasurer. Also present: John Schmidt, Executive Director; Joseph Nolan, Engineer; Joseph Bagley, Solicitor; and Tom Hauser, Plant Superintendent. Also present was Matt Warfel, ARRO Consulting.

Mr. Evans opened the meeting at 5:00 p.m.

MINUTES

It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Sullivan to adopt the minutes of the meeting of April 11 as presented to the Board. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports were offered.

COMMITTEE REPORTS

No reports were offered.

SUPERINTENDENT'S REPORT-Thomas Hauser

Mr. Hauser was asked by a Board Member about the cause of the inability to produce product for the dryer, specifically if the No. 2 centrifuge was the cause. Mr. Hauser responded that it was not the No. 2 centrifuge, but rather a polymer problem. He expects the dryer to be operating by next week.

In response to a Board question about heavy rains last week, Mr. Hauser reported that suspended solids recorded as high as 23.9 but well within limits. The Plant did well during the heavy rains.

Mr. Hauser was thanked for his hard work by the Chairman.

EXECUTIVE DIRECTOR'S REPORT- John Schmidt

Mr. Schmidt presented and recommended adoption of the Meter Program Resolution No. 2023-2 establishing new Authority policies for deduct meters and consumption meters. He inquired whether there were any additional Board comments on the proposed Resolution, and none were offered. Mr. Hagey inquired about the advisability of using an agreement, and there was a discussion about the advisability of using such. Mr. Bagley analogized the use of an agreement with homeowners to the employment of an agreement by the Authority for grinder pumps. There was some discussion about the mechanics of the metering program. In response to a Board question, Mr. Schmidt stated that the program will be publicized by letter to customers and on the Authority website.

MOTION: It was **MOVED** by Mr. Campbell and **SECONDED** by Mr. Evans to adopt Resolution No. 2023-2 as presented to the Board and available to the public at the Board meeting. The Motion was unanimously adopted.

Mr. Schmidt reported on the receipt of a quote requested by PPI (Performance Pipelining Inc.) to line sewer main on Brittany Drive. This area was suspected of leakage for some time and the Dukes Report confirmed that this particular area has the worst I & I in the System. The PPI proposal is for \$519,838.40 and includes lining over 3000 linear feet of sewer main.

MOTION: It was moved by Mr. Hagey and **SECONDED** by Mr. Sullivan to approve the PPI contract for lining a portion of Brittany Drive. The Motion was unanimously adopted.

The Chairman expressed that he would like the PPI Project started this Summer.

The Chairman inquired about next steps in regard to I & I repairs. Mr. Schmidt stated that he and the Engineers will talk to Dukes (by Zoom) about their Report.

Mr. Schmidt next presented a proposed agreement for the Internship Program. The Authority only received the form of Agreement this afternoon. After discussion, a consensus of the Board was reached that the Authority participate in the Internship Program. The item will be placed on the June Board agenda for a formal motion to enter into the Agreement.

Mr. Schmidt reported that he has heard no further word from the firm inquiring about a cell tower on Authority property.

The Board recessed into executive session at approximately 5:20 PM to discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the discovery of information protected by law and to consult with an attorney regarding information or strategy in connection with issues on which an identifiable complaint is or can be expected to be filed by DEP in connection with Correspondence received from DEP dated January 27. The Board returned to its regular session at approximately 5:24 PM.

ENGINEER'S REPORT – Joseph Nolan

Mr. Nolan reported on the progress of the Pump Station No. 4 Project. The Contractor has completed all pipe installation and testing. There is still restoration to be completed. In regard to the Pump Station, the Contractor, Doli, is anticipated to begin at the end of May. The Authority already has the control systems and pumps in its possession and the contractor is waiting for other materials.

In regard to the Act 537 Plan Update, a letter has been received from New Britain Township requesting the Authority to prepare the Update. Mr. Nolan expects to receive a similar letter from Chalfont Borough. ARRO will be carrying out the tasks to complete the Report and submit it to DEP. Mr. Nolan reported that he and Mr. Warfel have a Zoom meeting every Monday at 9 AM to coordinate activities. Pat DiGangi is overseeing plant design.

SOLICITOR'S REPORT- Joseph Bagley

Mr. Bagley reported that he worked with Mr. Schmidt on the meter program. In response to a question from the Board about the status of the sewer use ordinances, Mr. Bagley responded that he and Mr. Schmidt needed to meet with each municipal manager and solicitor about the proposed ordinances.

TREASURER’S REPORT- Timothy Hagey

Mr. Hagey reported that the Total Disbursements for the month amounted to \$726,003.15 and he recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to approve the Total Disbursements for the month of \$726,003.15. The Motion was unanimously adopted.

The Chairman listed progress on various tasks that the Board has resolved to address:

- Pipelining this Summer
- Design of the new clarifier
- List of talking points for the public
- Talked to staff about zero-noncompliance

The Chairman stated that the staff is working diligently. There is work taking place by contractors on the No. 3 aerator. The No. 2 aerator is being worked on by Authority personnel to get it running.

OTHER BUSINESS

Mr. Sullivan inquired about work on grant applications. There was a discussion on the level of preparedness of each project to be eligible for consideration for a grant. H₂O grants are up to 20 Million Dollars, while small grants are up to a Half Million Dollars. Mr. Schmidt will sit down with Joe Nolan to go over the potential grants. The Facilities Committee will “get the ball rolling “ on grants.

There was a consensus of the Board to cancel the second Board meeting in May.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Sullivan to adjourn the meeting. The Motion was unanimously **ADOPTED**.

The meeting was adjourned at approximately 5:45 PM.

Respectfully submitted,

Joseph M. Bagley, Solicitor
and Recording Secretary