

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

April 11, 2023

The meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on April 11, 2023 in the Authority's meeting room.

Present: William Evans, Chairman; Donald Cameron, Vice Chairman; Lawrence Nuesch, Secretary; Timothy Hagey, Treasurer; Preston Campbell, Assistant Secretary (via Microsoft Teams); Michael Sullivan, Assistant Treasurer. Also present: John Schmidt, Executive Director; Joseph Nolan, Engineer; Joseph Bagley, Solicitor; and Tom Hauser, Plant Superintendent. Also present was Matt Warfel, ARRO Consulting.

Mr. Evans opened the meeting at 5:00 p.m.

MINUTES

It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Nuesch to adopt the minutes of the meetings of March 14 and March 28 as revised and as presented to the Board, respectively. The Motion was unanimously **ADOPTED**.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports were offered.

COMMITTEE REPORTS

No reports were offered.

SUPERINTENDENT'S REPORT-Thomas Hauser

Mr. Hauser updated his report as set forth in the written Superintendent's Report for March 2023. Recently, one of the aerators that was operating scored a shaft. Mr. Hauser expects the aerator to be repaired by the end of the week. The data received is good currently. The supplemental air rentals are running.

Mr. Heverly reported that the collection system is very good. Mr. Schmidt reported that there is nothing surprising in the Dukes Report. Some of the arrows depicting flow in the Report are in error. Mr. Schmidt reported that he met with PPI about lining on Brittany Drive and the associated laterals and requested a price from PPI. A question was asked about the availability of the TV truck. The Authority still operates the truck.

There was a Board question about whether Mr. Heverly has a monthly or annual goal for manhole inspections. Mr. Heverly reported that he does not, but manholes are regularly inspected. He also added that Dukes inspected several hundred manholes, and most were in good shape.

Mr. Hauser and Mr. Heverly were thanked for their hard work by the Chairman.

There was a Board question about Metron. Mr. Schmidt reported that Metron is signing up with COSTARS. They will offer meter heads with a 10 year warranty. They will also provide

assistance with startup. They would also provide the ongoing service. There was a discussion about Metron's enhanced antenna and meter readings. All of the software comes free of charge. Their software is said to work well with the Authority's software (by Harris) used for billing. Perkasio has a different system but uses Metron. In Perkasio's system, they have to drive around to read meters—Chalfont-New Britain will not have to do so.

There was a Board question about weekly readings at Fountainville and Pine Run. The Authority owns those meters and reads and records them regarding BCWSA flow data. Mr. Schmidt reported that a new program for meters and a new resolution for meters are being written up. The existing Authority meters are Badger. Metron thinks putting a new head on them will result in better meter readings.

EXECUTIVE DIRECTOR'S REPORT- John Schmidt

Mr. Schmidt reported that he and Mr. Nolan have a Zoom Meeting with DEP on the Act 537 Plan Update on Friday. Mr. Schmidt and Mr. Nolan also met with BCS&SA about plant improvements and their "over-capacity". Mr. Schmidt stated that the meeting went well. BCW&SA proposes \$10 Million in improvements but there was no specific discussion about cost sharing. There was a discussion about changing the operating agreement from being based on the rated flow of 4.65 MGD and switching to the peak flow of 7.0 MGD. BCW&SA currently cost shares on the basis of 52/48 as stated in the Agreement. BCW&SA is currently diverting 300,000 gallons to their Harvey Avenue Plant. If the Operating Agreement changed, they would increase their cost share to 57% (about \$50,000 annually in operating costs). BCW&SA is under a consent order to perform I & I work. BCW&SA was advised that the CNB Board had already authorized CKS/ARRO to begin design of a new clarifier and other improvements.

Mr. Schmidt reported on an offer to place a cell tower on Authority property. The Board recessed into executive session at approximately 5:25 PM to consider the lease or purchase of real property and to review and discuss agency business which, if conducted in public, would violate a lawful privilege. The Board returned to its regular session at approximately 5:37 PM.

The PMAA Dinner is scheduled for May 4 and Messrs. Sullivan, Hagey and Schmidt have signed up.

Mr. Schmidt reported that the Vactor truck is 22 years old. A demonstrator was brought to the Authority plant for inspection. The Demonstrator had some features that the current truck does not have. The price of the new truck is \$650,000.

Mr. Evans asked Mr. Schmidt has advertised for a new hire and Mr. Schmidt responded that he had not yet advertised. There was a discussion about where to advertise for such posting including trade schools. Mr. Hagey volunteered to pass on the name of an individual Warminster recently interviewed.

ENGINEER'S REPORT – Joseph Nolan

Mr. Nolan reported on the progress of the Pump Station No. 4 Project. The Contractor has reached the intersection of Barry and New Galena Roads. They are also putting the stub that goes up Barry Road. The Contractor hopes to have all of the underground work done by the end of the month. There was a discussion about the lead time for some of the parts for the pump station construction. The construction of the pump station will begin once the Contractors have all of the necessary materials. PACT ONE has submitted a pay application for \$792,060 demonstrating the amount of work accomplished thus far. There was a Board question about materials acquired thus far for the pump station. The FLYGT control panel has been acquired, as well as the two pumps.

Mr. Nolan introduced Mr. Warfel to the Board. Mr. Warfel met earlier in the day with John Schmidt and toured the Plant with Mr. Hauser. He has performed design work like the Orbal oxidation ditch such as CNB has. Mr. Nolan will continue with ARRO as a contract employee. Mr. Warfel is the Executive Vice President and Chief Technical Officer of ARRO. Mr. Warfel will be attending the next two meetings along with Mr. Nolan. Much of the engineering work will stay with the Doylestown office of ARRO. A Board Member asked a question about how Mr Warfel sees communication between the two offices. Mr. Warfel stated that he sees the Authority mostly continuing to work with the Doylestown Office. ARRO has six offices. Mr. Nolan stated that the CKS office is fully integrated with the ARRO offices. Mr. Nolan recommended that Mr. Warfel meet with the staff at 3 PM prior to the regular meetings. Mr. Warfel identified his educational background and work experience. CNB will be one of three municipalities that he works with. He has worked with as many as 4-5 at a time. He is the Engineer for the City of Lancaster for wastewater.

SOLICITOR'S REPORT- Joseph Bagley

Mr. Bagley reported that he completed a draft of the sewer use ordinance for Chalfont Borough and he recommended that he and Mr. Schmidt meet with each of the municipal managers and solicitors to discuss the proposed ordinances with them. There was a discussion about the issue of a master plumber as stated in the draft sewer use ordinance. Mr. Bagley stated that such topic would be discussed with the municipal Solicitors.

TREASURER'S REPORT- Timothy Hagey

Mr. Hagey reported that the Total Disbursements for the month amounted to \$1,277,106.65 and he recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to approve the Total Disbursements for the month of \$1,277,106.65. The Motion was unanimously **ADOPTED**.

OTHER BUSINESS

There was a consensus of the Board to cancel the second Board meeting in April.

Mr. Sullivan reported on the availability of 2023 Infrastructure Grants. Mr. Sullivan will pass the information on to Mr. Schmidt.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Sullivan to adjourn the meeting. The Motion was unanimously **ADOPTED**.

The meeting was adjourned at approximately 6:09 PM.

Respectfully submitted,

Joseph M. Bagley, Solicitor
and Recording Secretary