

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY
BOARD MEETING MINUTES

December 12, 2023

The meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on December 12, 2023 in the Authority's meeting room.

Present: William Evans, Chairman; Donald Cameron, Vice Chairman; Lawrence Nuesch, Secretary; Timothy Hagey, Treasurer; Preston Campbell, Assistant Secretary (via Zoom®); Michael Sullivan, Assistant Treasurer. Also present: Matt Warfel, Engineer; Joseph Bagley, Solicitor; John Larson, Executive Director; John Schmidt, past Executive Director; Tom Hauser, Superintendent; and Rich Heverly, Collection System Supervisor.

Mr. Evans opened the meeting at 5:00 p.m.

MINUTES

MOTION: It was **MOVED** by Mr. Sullivan and **SECONDED** by Mr. Hagey to adopt the minutes of the meetings of November 14 and November 28 as distributed to the Board. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

Mr. Evans reported that there will be a holiday/retirement party on Thursday, January 11 at 6 PM.

COMMITTEE REPORTS

Mr. Hagey reported on behalf of the Finance Committee and distributed a Statement of Revenues, Expenses, and Changes in Net Position. Mr. Hagey reported on the Authority's Operating Revenues, Operating Expenses, depreciation, and Net Operating Income for 2022 and 2023. A general discussion ensued about operating expenses and depreciation expenses. The discussion focused on the depreciation expenses on assets reimbursed by BCW&SA, the range of deprecation and the differences of the ratio of depreciation from asset to asset. There was also a discussion about the operating expenses for 2023 being significantly increased by equipment failures and the outlook for such expenses in 2024. Questions were asked about whether the Authority has a capitalization policy [\$5000], and whether the Authority's rates need to account for depreciation. A consensus was reached that Mr. Larson would do a deep dive into the 2023 audit report in regard to depreciation expenses and contact the Auditor for more information if necessary. The Board agreed to revisit all of the issues discussed at the beginning of 2024.

SUPERINTENDENT'S REPORT

Mr. Hauser reported that the Authority exceeded the instantaneous maximum for total suspended solids twice because a telescopic valve was clogged. A noncompliance report was sent to DEP.

In regard to the Collection System, Mr. Heverly reported that an SSO occurred at 139 Peggy Lane which was clogged with two large rocks with no sign of tampering or mischief. The line was TVed but no other significant issues were discovered. Pump Station No. 4 is operating smoothly beginning December 8. The old pump station is also available for use if needed. The contractor only has minor punch list items remaining. The general contractor has a water line to fix.

PUBLIC COMMENT

No members of the public were present.

EXECUTIVE DIRECTOR'S REPORT – John Larson

Mr. Larson presented the 6 Month Budget Report. There were no questions on the Report. Mr. Larson recommended the closure of escrow account No. 150 for 84 Schoolhouse, LP because the project has been acquired by another developer, for which a new and different account has been opened.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Nuesch to close escrow account No. 150. The Motion was unanimously adopted.

ENGINEER'S REPORT – Matthew Warfel

Mr. Warfel reported on the Plant Upgrade Project. He is still working on getting approved submittals for the control package. He is also waiting for DEP to issue a permit for Project 4-1. ARRO will be submitting an application for a water quality permit to DEP on Project 4-2 this week.

Mr. Warfel presented and recommended payment of two pay estimates for Pump Station No. 4, Pay Estimate #3 for \$35,850.15 from Eastern Environmental and Pay Estimate # 4 for \$74,060.24 from DOLI Construction. Mr. Hagey asked if the Authority is happy with the new pump station and Mr. Heverly answered in the affirmative.

Next, Mr. Warfel reported that work has moved ahead on the Act 537 Plan Update. There was a discussion about whether it was necessary to submit a draft to New Britain Township again. No consensus or decision was reached.

SOLICITOR'S REPORT- Joseph Bagley

Mr. Bagley reported that he has been working with Mr. Warfel on wording for a strong waste provision to be added to the draft Sewer Use Ordinance for Chalfont Borough. The Board may see a new surcharge for strong wastes in a resolution at the beginning of 2024.

TREASURER'S REPORT- Timothy Hagey

Mr. Hagey reported that the Total Disbursements for the month amounted to \$745,852.49 and he recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Sullivan to approve the Total Disbursements for the month of \$745,852.49. The Motion was unanimously adopted.

OTHER BUSINESS

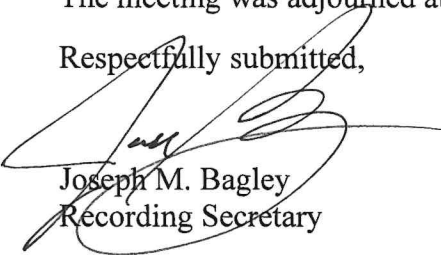
There was a consensus of the Board to cancel the meeting scheduled for December 26.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to adjourn the meeting. The Motion was unanimously **ADOPTED**.

The meeting was adjourned at approximately 5:33 PM.

Respectfully submitted,



Joseph M. Bagley
Recording Secretary