

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY
BOARD MEETING MINUTES

June 4, 2024

The meeting of the Chalfont-New Britain Township Joint Sewage Authority Board was held on June 4, 2024 in the Authority's meeting room.

Present: William Evans, Chairman; Donald Cameron, Vice Chairman; Lawrence Nuesch, Secretary; Timothy Hagey, Treasurer (via Teams®); Preston Campbell, Assistant Secretary (via Teams®); Michael Sullivan, Assistant Treasurer. Also present: John Larson, Executive Director; Matthew Warfel, Engineer; Joseph Bagley, Solicitor; Tom Hauser, Plant Superintendent and Rich Heverly, Collection System Supervisor.

The Chairman opened the meeting at 5:00 p.m.

MINUTES

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to adopt the minutes of the meeting of May 14, 2024. The Chairman asked for a clarification about the oil leak and Mr. Heverly confirmed that it was in the New Britain Borough Post Office. The Motion was adopted 5-0-1 with Mr. Campbell abstaining due to his absence from the particular meeting in May.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to adopt the minutes of the meeting of May 28, 2024. The Motion was unanimously adopted.

PUBLIC COMMENT

There was no public comment. The Chairman asked the staff to invite Mr. Menegaux to the next meeting of the Board.

REPORTS OF OFFICERS

No reports of Officers were presented.

COMMITTEE REPORTS

Mr. Campbell stated that he will be scheduling a meeting of the Facilities Committee next week.

SUPERINTENDENT'S REPORT-Tom Hauser

COLLECTION SYSTEM SUPERVISOR' REPORT-Rich Heverly

Mr. Hauser stated that the details are set forth in his Report. Mr. Sullivan commended the operating staff on this report and on the last one during heavy weather. The Chairman stated that he was on a tour of the Plant last Friday and he encourages Mr. Hauser to review safety measures with the employees. He viewed some employees cleaning a tank.

Mr. Heverly reported that backflow preventer valves have been installed at 104 Brittany Drive. Practically all of the properties at the lower end Britany Drive have had such valves installed by now. The policy has been to have owners sign an agreement and then install the valves.

EXECUTIVE DIRECTOR'S REPORT- John Larson

Mr. Larson reported that the documents have been completed for the DiCola easement and tapping fee purchase, but they have not been to the Authority to sign the documents yet. The documents will be signed and notarized and presented to the Board for consideration at an upcoming meeting.

Mr. Larson reviewed the Mill Ridge development with the Board for which the Board has previously received an assignment of easements (not yet recorded) and explained that he and Matt Warfel have been waiting for as-built drawings for review by the Authority. The drawings have been reviewed and approved and now presented for the consideration of the Board is the Bill of Sale and Deed of Dedication for the Development.

MOTION: It was **MOVED** by Mr. Nuesch and **SECONDED** by Mr. Cameron to accept the Bill of Sale and Deed of Dedication for the Mill Ridge Development. The Motion was unanimously adopted.

Mr. Larson next recommended the closing of Escrow Account No. 143 due to the completion of the Tecce lots at the request of the developer.

MOTION: It was **MOVED** by Mr. Nuesch and **SECONDED** by Mr. Hagey to authorize the closing of Escrow Account No. 143. The Motion was unanimously adopted.

Mr. Larson reviewed the past HRG Presentation and Report and asked if there was any further discussion. None was raised. A consensus of the Board was reached for Mr. Larson to proceed with HRG to meet with DEP to review the Report and the pending CO & A.

The Board moved into Executive Session at 5:13 p.m. Mr. Hagey left the Meeting at 5:19 p.m. The Board returned to its regular session at 5:51 p.m. Mr. Bagley announced that the Board met in executive Session to discuss terms and conditions of employment, strategy sessions related to the negotiation and arbitration of a CBA, to consult with its attorney in connection with potential litigation, and to review agency business which if reviewed in public would violate a lawful privilege.

ENGINEER'S REPORT – Matthew Warfel

Mr. Warfel reported on the calculation of the tapping fee which has been revised to include only the portion of the cost for new Pump Station No. 4 related to unconnected EDUs. There was a discussion of the potential impact of a change in the tapping fee amount on any pending subdivision and development plans. There was also a discussion about special purpose tapping fees.

Mr. Evans inquired about the status of Act 537 planning. Mr. Larson responded that he has not heard back from New Britain Township on ACT 537 Planning.

SOLICITOR'S REPORT- Joseph Bagley

Mr. Bagley reported that he has not received any comments from Chalfont Borough about the proposed sewer use ordinance and that he will reach out to the Borough Manager about it.

ASSISTANT TREASURER'S REPORT- Michael Sullivan

Mr. Sullivan reported that based upon the Financial Report and the Bill List, he recommended the payment of the Total Disbursements for the Month amounting to \$372,449.24.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to approve the Total Disbursements for the month of \$372,449.24. The Motion was adopted unanimously.

OTHER BUSINESS

A consensus was reached to cancel the scheduled second meeting in June. The next meeting of the Board will be the Second Tuesday in July.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Sullivan and **SECONDED** by Mr. Cameron to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 6:05 PM

Respectfully submitted,



Joseph M. Bagley, Solicitor
and Recording Secretary