

# AGENDA

## CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

### Board Meeting

September 23, 2025

1. Open Meeting 5:00 pm
2. Pledge of Allegiance
3. Approval of minutes
  - a. August 12<sup>th</sup> Minutes
  - b. August 26<sup>th</sup> Minutes
4. Public Comment
5. Reports of Officers
6. Committee Report
7. Finance Director's Report – Sophia Vitoroulis
  - a. Preliminary Discussion of 2024/25 Financial Audit
8. Operations Report – Rich Heverly and Lew Christy
9. Executive Director's Report – John Larson
  - a. Ratification of the rejection of the bid by JLT Electrical Contractors, LLC on contract 2025-2
  - b. Q1 2025/26 Budget Update
  - c. Approval of HRG's proposal for Phase IV-I contract administration and oversight
  - d. Auditors' Engagement Letter
10. Engineer's Report – Josh Fox, HRG
  - a. CO&A Update
  - b. Project update
11. Solicitor's Report – Joseph M. Bagley
12. Treasurer's Report
  - a. Presentation & approval to pay bills
13. Other Business
  - a. Other Business
  - b. Agenda – Next Meeting
14. Adjournment