

# AGENDA

## CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

### Board Meeting

October 14, 2025

1. Open Meeting 5:00 pm
2. Pledge of Allegiance
3. Approval of minutes
  - a. September 23<sup>rd</sup> Minutes
  - b. October 6<sup>th</sup> Minutes
4. Public Comment
5. Reports of Officers
6. Committee Report
  - a. Personnel Committee – Executive Director Annual Review
7. Finance Director's Report – Sophia Vitoroulis
  - a. Jennifer McHugh – Annual Audit Presentation
    - (1) Management Rep Letter
    - (2) Governance Letter
  - b. Monthly Income Statement
8. Operations Report – Rich Heverly and Lew Christy
9. Engineer's Report – Josh Fox, HRG
  - a. Project Update
  - b. Schipsi Payment Application
  - c. LSA Grant Application
10. Executive Director's Report – John Larson
  - a. Resolution 2025-5 approving LSA Grant Application
  - b. Approval of HRG's proposal for flow monitoring program
  - c. Discussion about JLT electric communications
  - d. Executive Session to discuss legal matters
11. Solicitor's Report – Joseph M. Bagley
12. Treasurer's Report
  - a. Presentation & approval to pay bills
13. Other Business
  - a. Other Business

b. Agenda – Next Meeting reschedule due to Veteran's Day

14. Adjournment