

# **CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

## **BOARD MEETING MINUTES**

**August 12, 2025**

The meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on August 12, 2025 in the Authority's meeting room.

**Present:** Willam Evans, Chairman; Donald Cameron, Vice Chairman; Timothy Hagey, Treasurer; Lawrence Nuesch, Secretary; and Michael Sullivan, Assistant Treasurer. Also present: John Larson, Executive Director; Joseph Bagley, Solicitor; Cory Salmon, Engineer; Lew Christy, Plant Supervisor; and Rich Heverly, Collection System Supervisor. Preston Campbell, Assistant Secretary, was absent.

The Chairman opened the meeting at 5:00 p.m.

### **PLEDGE OF ALLEGIANCE**

The Mr. Sullivan led the meeting in reciting the pledge of allegiance.

### **MINUTES**

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Sullivan to approve the minutes of July 8 as corrected. The Motion was adopted 5-0-1. The Chair abstained due to his absence from the meeting.

### **PUBLIC COMMENT**

There was no public comment.

### **REPORTS OF OFFICERS**

No reports from Officers were presented.

### **COMMITTEE REPORTS**

No Committee reports were presented.

### **DIRECTOR OF FINANCE REPORT**

Ms. Vitoroulis was not present. Her written report was included in the agenda. Mr. Larson reported that quarterly P & L's will be provided next month.

### **PLANT SUPERVISOR'S REPORT -Lew Christy**

Mr. Christy reported that the Plant met all permit parameters for the month of July. He further reported that personnel rebuilt the effluent utility water pump screen. There were no calls about odor following the last meeting. Mr. Christy reported that the Plant struggled to meet the phosphorus parameter. Mr. Christy explained that he was exploring whether to switch from ferrous chloride to alum or PAC. He is collecting data while meeting parameters. He discussed the difficulty of balancing the operation of the Plant to keep it within limits. He discussed the need to

move towards more aeration. There was a general discussion about current operations. The Chair thanked Mr. Christy for his work.

### **COLLECTION SYSTEM REPORT-Rich Heverly**

Mr. Heverly reported that the Borough received a grant to redo stormwater piping and repair. While they were doing so, Mr. Heverly's crew checked out the Authority's mains and some laterals. About a half dozen manholes needed to be coated and patched. A sinkhole developed at 116-18 Dolly Lane. It developed from a hole in a terra cotta pipe. The crew dug up the main and replaced the laterals. Some I & I was sealed up by doing that. There was no stone fill around the laterals. The Chair thanked Mr. Heverly for his work.

### **EXECUTIVE DIRECTOR'S REPORT- John Larson**

Mr. Larson recommended the Board to consider a donation to a PMAA scholarship.

**MOTION:** It was **MOVED** by the Chairman and **SECONDED** by Mr. Hagey to donate \$500 to the PMAA scholarship. The Motion was unanimously adopted.

Mr. Larson next recommended the award of bids for the Bucks County Consortium 2025 Fuels Bids as listed in the summary distributed to the Board and attached to the Meeting agenda.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Sullivan to award the bids listed in the Bucks County Consortium 2025 Fuel Bids Summary. The Motion was unanimously adopted.

Mr. Larson reported that following the June 10 Meeting, he and Mr. Bagley met with representatives of PA Rush (soccer) who subsequently sent a letter which has been distributed to the Board.

The Board recessed into Executive Session at approximately 5:11 PM to discuss/consider the lease of real property and to discuss agency business which, if conducted in public, would violate a lawful privilege. The Board returned to its Regular Session at approximately 5:20 PM.

Mr. Larson next reported that he and Mr. Bagley met with Dan Fox of New Britain Township and the Township Solicitor about the proposed sewer use ordinance. A timeline of wanting to adopt the ordinance by the end of the year was raised. Mr. Larson is waiting to hear back from the Township.

### **ENGINEER'S REPORT-CORY SALMON**

Mr. Salmon reported that there are currently no major DEP deadlines.

The Authority received 7 bids for the 2025-01 Contract for improvements to the Plant. The low bidder is DESCCO Design and Construction Inc. The Engineer and Solicitor have reviewed the bid bonds for the contractors. Mr. Salmon reported that the bid was a little bit higher but that may result from an increase in the price of the Guardian Troll Clarifier system at the eleventh hour. There was a consensus of the Board to direct the professionals to take administrative action to process the lowest responsible bidder, DESCCO Design and Construction Inc. for Contract 2025-01.

The Board recessed into Executive Session at approximately 5:26 PM to consult with its attorney or other professional adviser regarding information in connection with issues on which identifiable complaints are expected to be filed and to review and discuss agency business which, if conducted in public, would violate a lawful privilege. The Board returned to its regular session at approximately 5:35 PM.

There was a consensus of the Board to direct the professionals to take administrative action to process the lowest responsible bidder, Schipsi Electric LLC for Contract 2025-02.

Mr. Salmon further reported on a site visit in New York for a retrofit system.

He also reported that the NPDES Permit is on track to be completed.

Lastly, he reported that the LSA Grant application is in the process of being prepared. The goal is the elimination of Pump Station No. 6 which is currently estimated to be within the financial limits of the LSA grant program. Land acquisition would be required for that Project. There is no match for an LSA Grant.

#### **SOLICITOR'S REPORT- Joseph Bagley**

Mr. Bagley had nothing additional to report.

#### **TREASURER'S REPORT- Timothy Hagey**

Mr. Hagey reported that the Total Expenditures and escrow disbursements for the month amounted to \$407,142.68 and he recommended approval to pay the bills.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to approve the Total Expenditures and escrow disbursements for the month amounting to \$407,142.68. The Motion was unanimously adopted.

#### **OTHER BUSINESS**

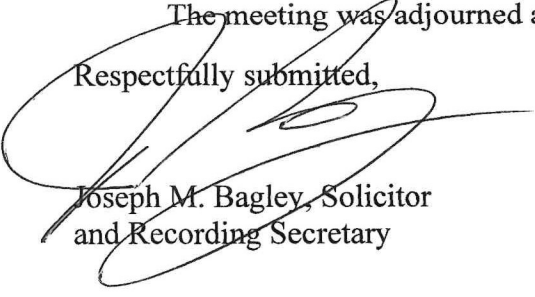
There was a consensus of the Board to hold the second Board meeting in August.

#### **ADJOURNMENT**

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:42 PM

Respectfully submitted,

  
Joseph M. Bagley, Solicitor  
and Recording Secretary