

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY
BOARD MEETING MINUTES

April 14, 2026

The meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on April 14, 2026 in the Authority's meeting room.

Present: Willam Evans, Chairman; Timothy Hagey, Treasurer; Greg Hood, Assistant Treasurer; Lawrence Nuesch, Secretary; and Michael Sullivan, Assistant Secretary. Also present: John Larson, Executive Director; Joseph Bagley, Solicitor; Josh Fox, Engineer (via Teams®); Rich Heverly, Collection System Supervisor; Lew Christy, Plant Supervisor; and Sophia Vitoroulis, Director of Finance. Donald Cameron, Vice Chairman was absent.

After a tour of parts of the Plant by some members of the Board, the Chairman opened the meeting at 5:04 p.m.

PLEDGE OF ALLEGIANCE

Mr. Evans led the meeting in reciting the Pledge of Allegiance.

MINUTES

MOTION: It was **MOVED** by Mr. Sullivan and **SECONDED** by Mr. Hagey to adopt the minutes of the meeting of March 10, 2026 as distributed to the Board. The Motion was unanimously adopted.

PUBLIC COMMENT

There was no public comment.

REPORTS OF OFFICERS

There were no reports from Officers.

COMMITTEE REPORTS

There were no Committee reports presented.

ENGINEER'S REPORT-JOSHUA FOX

Mr. Fox reported that the most recent DEP milestone, a progress report, was submitted on March 20.

In terms of the Phase I Improvements, DESSCO continued the installation of chain-and-flight equipment in four of the eight settling tanks. Schipsi continued the installation of new disconnects and motor control boxes at the settling tanks and conduits in the UV building for the UVT and Ortho-phosphate analyzer panel.

The Phase II Improvements went through the bidding process, and HRG has recommendations on same.

HRG recommends that the Authority authorize HRG to issue the Notice of Award for Contract 2026-01: General Construction for the WWTP Phase II Improvements to Pact Two, LLC for the base bid lump sum amount of \$6,130,000 and to authorize Mr. Larson to execute the Agreements and HRG to issue the Notice of Award and Notice to Proceed upon receipt of acceptable agreements, performance and payment bonds, and certificates of insurance as approved by the Solicitor.

MOTION: It was **MOVED** by Mr. Sullivan and **SECONDED** by Mr. Hagey to award Contract 2026-01 as recommended and detailed by Mr. Fox as aforesaid. The Motion was unanimously approved.

HRG next recommends that the Authority authorize HRG to issue the Notice of Award for Contract 2026-02: Electrical Construction for the WWTP Phase II Improvements to Brendan Stanton, Inc. (BSI) for the base bid lump sum amount of \$2,026,500 and to authorize Mr. Larson to execute the Agreements and HRG to issue the Notice of Award and Notice to Proceed upon receipt of acceptable agreements, performance and payment bonds, and certificates of insurance as approved by the Solicitor.

Mr. Fox explained that the low bid for electrical construction was 65% higher than estimated but suggested that increased cost of equipment and labor due to the construction of numerous data centers has flooded the market and rendered electrical contractors less “hungry”. Mr. Fox pointed out that there is still a contingency amount available.

MOTION: It was **MOVED** by Mr. Sullivan and **SECONDED** by Mr. Nuesch to award Contract 2026-02 as recommended and detailed by Mr. Fox as aforesaid. The Motion was unanimously approved.

Regarding the flow metering, Mr. Fox reported that the same basins suspected of I & I are showing data supporting such suspicions.

The Annual Chapter 94 Report for 2025 was submitted to PADEP on March 27, 2026.

Flagship Car Wash established a cost estimate for sewer capacity.

HRG had a meeting with Mr. Larson and his team in April about asset inventory and maintenance schedule tracking in regards to GIS.

The Authority is waiting to hear about the CFA Grant request for \$224,273.

There was a Board question about establishing EDU capacity for the Car Wash. A load analysis was required of Flagship Car Wash. There was a general discussion about car wash water reclamation facilities and effluent from a car wash.

DIRECTOR OF FINANCE REPORT-Sophia Vitoroulis

Ms. Vitoroulis presented the profit and loss report. The First Quarter of 2026 ended with a net loss of \$668,000. The net loss is due to capital expense of \$735,000 that will be reimbursed by BCW&SA. The Authority will invoice BCW&SA under the newly Amended Agreement. The Authority will also invoice BCW&SA an additional \$116,000 for excess flows. Invoicing BCW&SA a total of \$851,000 will have the Authority at a net profit of \$183,000 for the First Quarter of 2026.

In terms of the delinquency report, Mr. Bagley will update the Board during his report.

PLANT SUPERVISOR'S REPORT -Lew Christy

Mr. Christy reported that the Plant met all permit parameters for the month of March. A representative of HRG was on site to make changes to the SCADA system. He updated the new UV PLC for SCADA Phase 1, repaired the daily test alarm monitoring and collected information for the SCADA upgrade.

A small crack developed in the top 5 feet of the inner wall of Ferrous Tank A. Approximately 50-100 ml was being lost per day. The estimated cost to simply locate such leak was \$13,000 not including expenses. The repair can be done safely inhouse to locate and patch it, particularly in light of a future decision on alternatives to the use of ferrous chloride.

COLLECTION SYSTEM SUPERVISOR'S REPORT-Rich Heverly

Mr. Heverly reported that a complaint from a customer resulted in discovery of root intrusion in a lateral located close to the main at 33 Citadel Circle. The roots were removed, and a cleanout installed. 30 late notice door tags were also delivered. Nighttime inspection work was conducted on Bristol Road while it was closed for installation of a manhole and a run of new piping. A potential intern spent the day with the road crew and was given literature on the internship program.

EXECUTIVE DIRECTOR'S REPORT- John Larson

Mr. Larson recommended the closure of Escrow No. 138 for Hallmark Homes-Mill Ridge. They have completed punch list items and have been inspected. There is still a 10 Year Recapture Agreement with the Authority.

MOTION: It was **MOVED** by Mr. Nuesch and **SECONDED** by Mr. Hood to approve the closure of Escrow Account No. 138. The Motion was unanimously adopted.

Mr. Larson next recommended the closure of Escrow No. 158 for Hallmark Homes-Schoolhouse Estates.

MOTION: It was **MOVED** by Mr. Nuesch and **SECONDED** by Mr. Hagey to approve the closure of Escrow Account No. 158. The Motion was unanimously adopted.

Mr. Larson next recommended the ratification of the purchase of the Godwin Trailer Pump discussed last month.

MOTION: It was **MOVED** by Mr. Nuesch and **SECONDED** by Mr. Hagey to ratify the purchase of the Godwin Trailer Pump. The Motion was unanimously adopted.

Mr. Larson next recommended the approval of the BCW&SA/CNBTJSA Operating Agreement Amendment. Mr. Larson described the recent meetings with BCW&SA about the Amendment.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the BCW&SA/CNBTJSA Operating Agreement Amendment. The Motion was unanimously adopted.

Mr. Larson next presented the DESSCO Application for Payment #2 in the amount of

\$568,588.08 which is set forth in the Bill List.

Mr. Larson next presented Schipsi Application for Payment #5 in the amount of \$8,325.00 which is set forth in the Bill List.

Mr. Larson next recommended an HRG Proposal dated April 8, 2026 to provide construction administration, construction observation and operations phase services in connection with the Phase 2 Improvements to the Plant in the estimated amount of \$572,050.00.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Nuesch to approve the proposal from HRG dated April 8, 2026 for construction administration services, construction observation, and operations phase services. The Motion was unanimously adopted.

Mr. Larson next recommended a March 5, 2026 HRG Proposal to provide system integration work for Phase 2 of the Construction Project in the amount of \$95,100.

MOTION: It was **MOVED** by Mr. Nuesch and **SECONDED** by Mr. Hagey to approve the March 5, 2026 HRG Proposal. The Motion was unanimously adopted.

SOLICITOR'S REPORT-Joseph Bagley

Mr. Bagley reported that he mailed a Notice of Intention to File a Default Judgment to the owners of 27 Woodside Avenue. The Judgment can be taken during the week of April 20.

The Board recessed into executive session at approximately 5:41 PM to discuss recommendations from the Solicitor with regard to Case No. 2025-08512 for 18 Sunnybrook Avenue, that is, matters which if discussed in public, would violate a lawful privilege and to discuss information and strategy with its attorney in connection with litigation.

The Board returned to its regular session at approximately 5:52 PM

TREASURER'S REPORT- Timothy Hagey

Mr. Hagey reported that the Total Disbursements for the month amounted to \$1,190,019.58 and he recommended approval to pay such.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Hood to approve the Total Disbursements for the month amounting to \$1,190,019.58. The Motion was unanimously adopted.

OTHER BUSINESS

There was a consensus of the Board to cancel the meeting scheduled for April 28.

Mr. Sullivan announced that May was his last planned meeting, he would be tendering his resignation due to his move, but he would be available for the June meeting if needed. There was a consensus that Mr. Sullivan would be greatly missed.

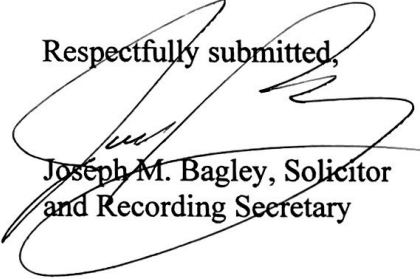
ADJOURNMENT

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Nuesch to adjourn the

meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:55 PM.

Respectfully submitted,

A large, stylized handwritten signature in black ink, appearing to read 'J. Bagley', is written over the typed name below it.

Joseph M. Bagley, Solicitor
and Recording Secretary