CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

August 25, 2026

The meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on August 25, 2026 in the Authority's meeting room.

Present: Donald Cameron, Vice Chairman; Timothy Hagey, Treasurer (via Teams®); William Evans, Chairman; Greg Hood, Assistant Treasurer; and Lawrence Nuesch, Secretary, were present. Also present: John Larson, Executive Director; Joseph Bagley, Solicitor; Josh Fox, Engineer; Rich Heverly, Collection System Supervisor; and Sophia Vitoroulis, Director of Finance. Justin Nevodomski, Assistant Secretary and Lew Christy, Plant Supervisor, were absent.

The Chairman opened the meeting at 5:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Hood led the meeting in reciting the Pledge of Allegiance.

MINUTES

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hood to adopt the minutes of the meeting of July 14, 2026 as distributed to the Board. The Motion was adopted 4-0-1. Mr. Evans abstained having not been present for the meeting.

PUBLIC COMMENT

There was no public comment.

REPORTS OF OFFICERS

There were no reports from Officers.

COMMITTEE REPORTS

There were no Committee reports presented.

DIRECTOR OF FINANCE REPORT-Sophia Vitoroulis

Ms. Vitoroulis reported that July ended with a Net Gain of $97,000, a Net Gain of $577,000 for the year compared to a Net Loss of $817,000 in the prior year. 100 New Jersey Drive sold and paid off their delinquency, while a refund of $1200 had to be turned over because they overpaid. Billing Clerk Deborah Rose began work on Monday.

PLANT SUPERVISOR'S REPORT

Mr. Heverly gave the Plant Report due to Mr. Christy's absence. The Plant met all permit parameters for the month of July. The polymer pump for the final clarifier was replaced. A new auger screw and base plate for Grit and Grease Removal was installed. A new Wilo Mixer for Anoxic Tank B was installed. The weir brushes on the circular clarifier skimmer arm were installed (had been removed years ago) to keep scum baffle and weirs free from algae.

COLLECTION SYSTEM SUPERVISOR'S REPORT-Rich Heverly

Mr. Heverly reported that the backup diesel pumps for Pump Stations 4 and 7 were serviced. Nine (9) new sewer tie-ins were inspected. Eight hundred (800) feet of main line pipe behind Hellberg Avenue were jet cleaned. Representatives of HRG were out to each pump station with employees to accurately account for all components in terms of future upgrades to the SCADA/alarm system. The Internship Program officially ended at the beginning of August.

ENGINEER'S REPORT-Josh Fox

The next quarterly progress report is due to DEP by September 20.

In regard to the Phase I Project, Mr. Fox reported final punch list items are being worked through by DESSCO and he expects final completion in late September or early October.

In regard to the Phase II Project, Mr. Fox reported that the delays in equipment delivery for MCC (motor control center) are even longer than initially expected. HRG is still reviewing submittals. The new expected Substantial Completion dates from the GC are now December 8, 2028 and Final Completion January 8, 2029. The proposed Substantial Completion for Phase II is June 17, 2027 and Final Completion by July 17, 2027. DEP has been made aware of the changes in the schedule and the equipment delivery issues and the need for substitute equipment and procedures. DEP is not overly concerned. Mr. Fox expects work to begin the end of February or early March.

For the Pump Station Monitoring System Upgrade Project HRG is reviewing controls. HRG had a walk-through meeting with staff at the pump stations on July 27. HRG is addressing monitoring improvements at the pump stations. Mr. Fox stated that he expects to have recommendations ready for the September 8 Board Meeting.

The LSA Grant Application was submitted to CFA last year and HRG expects the earliest grant awards in September.

Mr. Fox discussed the Enterprise Asset Management for Pump Stations Presentation which will be made at the next Board meeting.

There was a general discussion about SCADA.

EXECUTIVE DIRECTOR'S REPORT- John Larson

Mr. Larson presented the applications for payment for DESSCO and Schipsi. Mr. Larson explained that the payment by Schipsi to DESSCO for work done to reverse the mistake by the Schipsi electrician has taken place.

Mr. Larson reported on the Phase I PECO Project. PECO undertook pre-project monitoring for the UV Upgrade and passed on a 10% rebate in savings to the Authority ($12,769).

Mr. Larson consulted with Mike Stoler of EMEX to determine if the market conditions were right for obtaining a natural gas bid. EMEX's analysis concluded that the market is right for the Authority to take action. Mr. Larson presented a proposed Resolution (No. 26-3) to move forward with a reverse auction for natural gas under certain conditions.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Nuesch to adopt Resolution No. 26-3. The Motion was unanimously adopted.

SOLICITOR'S REPORT-JOSEPH BAGLEY

Mr. Bagley reported that he filed a Motion to Modify Judgment in the Moses case.

TREASURER'S REPORT- TIMOTHY HAGEY

There was a question and discussion about Lot 89 at High Point on the delinquency list.

Mr. Hood reported that the Total Disbursements for the month amounted to $466,973.91 and he recommended ratification of the payment of the bills for July.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Hood to ratify the payment of bills and other disbursements for the month amounting to $466,973.91. The Motion was unanimously adopted.

Mr. Hagey left the meeting at this point.

OTHER BUSINESS

The Board will next meet on September 8.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hood to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 6:05 PM.

Respectfully submitted,

Joseph M. Bagley, Solicitor
and Recording Secretary