CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

July 14, 2026

The meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on July 14, 2026 in the Authority's meeting room.

Present: Donald Cameron, Vice Chairman; Timothy Hagey, Treasurer; Lawrence Nuesch, Secretary; and Justin Nevodomski, new board member, were present. Also present: John Larson, Executive Director; Joseph Bagley, Solicitor; Shaylan Cobb, Engineer; Rich Heverly, Collection System Supervisor; Lew Christy, Plant Supervisor; and Josh Fox, Engineer via Teams®. William Evans, Chairman, Greg Hood, Assistant Treasurer, and Sophia Vitoroulis, Director of Finance were absent.

The Vice Chairman opened the meeting at 5:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Cameron led the meeting in reciting the Pledge of Allegiance.

MINUTES

MOTION: It was **MOVED** by Mr. Nuesch and **SECONDED** by Mr. Cameron to adopt the minutes of the meeting of June 9, 2026 as distributed to the Board. The Motion was unanimously adopted.

PUBLIC COMMENT

There was no public comment.

REPORTS OF OFFICERS

There were no reports from Officers.

COMMITTEE REPORTS

There were no Committee reports presented.

DIRECTOR OF FINANCE REPORT

Mr. Larson presented the Report as a result of Ms. Vitoroulis' absence. June ended with a Net Loss of $274,000 though the loss included $372,000 in expenses that will be billed to BCW&SA for the project. For the year, the Authority is at a Net Gain of $479,000, compared to the same period in the prior year at a Net Loss of $907,000.

In terms of the delinquency report, Mr. Bagley will update the Board during his report.

Mr. Larson answered questions about the Budget. The bidding procedure for electricity and natural gas was discussed. The gas contract ended in 2025 and the Authority is now paying market prices. Mr. Larson is anticipating a market analysis to determine whether the Authority should bid a new gas contract. There was a Board comment that natural gas has stayed very stable. There was a discussion that income is low due to quarterly billing. Mr. Larson commented that receipt of payment from BCW&SA is dependent on the timing of billing and the holding of meetings by BCW&SA.

COLLECTION SYSTEM SUPERVISOR'S REPORT-Rich Heverly

Mr. Heverly reported that personnel posted 12 door hangers for notices for payment, serviced two diesel backup pumps, and inspected 10 new sewer tie-ins. Flow meter cycle readings were completed. More time is needed to analyze the data from the meter readings. Flow data is sent to HRG. There was a general discussion about basins in the flow metering system. There was a Board question about plunging vents. Mr. Heverly said that it is customary to plunge the vents if requested by the homeowner, usually in an overflow situation.

PLANT SUPERVISOR'S REPORT -Lew Christy

Mr. Christy reported that the Plant met all permit parameters for the month of June. The Oxidation-Reduction Potential probes in Anoxic tanks A & B were replaced. The Dissolved Oxidation probes are being replaced. The waste pump in DAFT #2 was updated. The third utility pump was made operational. In response to a Board question, all three utility water pumps are working for the first time in 8 years. The rectangular clarifier was started up and a problem discovered. The electrician incorrectly wired the equipment resulting in damage. The electrical contractor, Shipsi, has accepted responsibility and they will be billed at the end of the Project.

ENGINEER'S REPORT-JOSH FOX and SHAY COBB

In regard to the Phase I Project, Mr. Fox reiterated the reversal of leads by the electrician and stated that the electrical contractor conceded the misstep in a project meeting recently. DESSCO corrected the flights. Shipsi will be responsible.

In regard to the Phase II Project, HRG is still reviewing submittals. The longest lead time for delivery of equipment is beyond the June 16 completion date by 6 months. John, Lew and Rich are reviewing options. DEP has been made aware of the forecast delay and there will be an extension of the deadlines.

HRG is working on the enterprise asset management project. It should be ready to go soon. Rich has been given 3 or 4 different options as to how to see the reports.

Shay Cobb reported that DEP is processing the NPDES permit She expects a draft by the end of the week.

In terms of developments, review of submittals for a grinder pump at the Flagship Car Wash was approved.

Mr. Fox commented that now that the State Budget has been approved, there will be a CFA meeting in August on the grant application for the abandonment of Pump Station No. 6.

EXECUTIVE DIRECTOR'S REPORT- John Larson

Mr. Larson noted that the 6-Month Budget Update has already been reviewed. The DESSCO and Schipsi Applications for Payment are included in the Bill List.

SOLICITOR'S REPORT-JOSEPH BAGLEY

The Board moved into executive session at approximately 5:37 PM to discuss information and strategy about pending litigation on the Writ of *Scire Facias* for 18 Sunnybrook Drive (No. 2025-08512) and to discuss matters which, if discussed in public, would violate a lawful privilege.

The Board returned to its regular session at approximately 5:44 PM

TREASURER'S REPORT- TIMOTHY HAGEY

There a was a Board question about the bill for Rhule LLC. Mr. Larson reported that the bill is for polymer and it is a new supplier who has saved considerable moneys for the Authority for polymer. The current bill is for $18,054.63.

Mr. Hagey reported that the Total Disbursements for the month amounted to $801,038.53 and he recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Neusch to approve the Total Disbursements for the month amounting to $801,038.53. The Motion was unanimously adopted.

OTHER BUSINESS

There was a consensus of the Board to cancel the meeting scheduled for July 28.

Mr. Cameron welcomed Mr. Nevodomski to the Board.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Nevodomski to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:47 PM.

Respectfully submitted,

Joseph M. Bagley, Solicitor
and Recording Secretary