CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

June 9, 2026

The meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on June 9, 2026 in the Authority's meeting room.

Present:; William Evans, Chairman; Donald Cameron, Vice Chairman; Greg Hood, Assistant Treasurer; and Lawrence Nuesch, Secretary. Also present: John Larson, Executive Director; Josh Fox, Engineer; Shaylan Cobb. Engineer; Rich Heverly, Collection System Supervisor; Lew Christy, Plant Supervisor; and Sophia Vitoroulis, Director of Finance. Timothy Hagey, Treasurer; Michael Sullivan, Assistant Secretary; and Joseph Bagley, Solicitor were absent.

The Chairman opened the meeting at 5:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Nuesch led the meeting in reciting the Pledge of Allegiance.

MINUTES

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hood to adopt the minutes of the meeting of April 14, 2026 as distributed to the Board. The Motion was unanimously adopted with Mr. Evans abstaining from voting.

PUBLIC COMMENT

There was no public comment.

REPORTS OF OFFICERS

There were no reports from Officers.

COMMITTEE REPORTS

There were no Committee reports presented.

DIRECTOR OF FINANCE REPORT-Sophia Vitoroulis

Ms. Vitoroulis presented the Profit & Loss report. April ended with a net gain of $2,179,902.59. The net gain offsets the net losses in previous months resulting in a net gain of $757,000 year to date. The Authority has received reimbursement payments from BCWSA for project costs that had been previously paid by the CNBTJSA. Ms. Vitoroulis updated the Board on office personnel informing the Board that Allison Oldfield has resigned from the Authority to pursue a new career opportunity. Ms. Oldfield's last day with the Authority was June 2, 2026. There was a general discussion regarding office staffing and the plans moving forward to replace Ms. Oldfield.

There was a general discussion with the Board regarding delinquent accounts and the continued effort to bring those delinquent accounts current.

PLANT SUPERVISOR'S REPORT -Lew Christy

Mr. Christy reported that the Plant met all permit parameters for the month of May. The third utility water pump has been received and installed by plant personnel, we now have all three utility water pumps in service. One of the anoxic mixers in the swing tanks had failed and was removed by plant personnel. This mixer was delivered to Deckman's Pump Shop for assessment and repair. There was a general discussion about biosolids fertilizer and it's uses.

COLLECTION SYSTEM SUPERVISOR'S REPORT-Rich Heverly

Mr. Heverly reported that personnel replaced one of the plug valves at Pump Station #6. The collections staff posted 11 properties for water shut-off, serviced the backup diesel pump at Pump Station #6, and installed 11 adjustable paving rings and 2 manhole castings in the Castlewood/Woodview neighborhood in preparation for road resurfacing. Flow meter cycle readings were made for 6 basins with 4 having the highest peaking factors. Phase 1 of the flow metering program is now completed. Staff has begun relocating flow meters for Phase 2 of the flow metering program.

ENGINEER'S REPORT-Josh Fox

Mr. Fox introduced his colleague Shaylan Cobb who was in attendance with Mr. Fox.

Mr. Fox provided an update on the Consent Order and Agreement. Phase II of the project was awarded to Pact II and BSI Electrical. A pre-construction meeting was held with HRG, plant personnel, and the contractors. The contractors are currently working on submittals and equipment procurement. BSI has identified a potential issue with sourcing MCC equipment within the timelines stipulated in the contract. The delivery times that they are being provided are significantly different than those provided to HRG during the design phase of the project. HRG will continue to track these items and once we have better delivery timelines PADEP will be informed of the potential delay to the project based on manufacturers timelines. HRG is still waiting for a full construction schedule from the contractors. The last update we have is that the contractors are planning to mobilize sometime in September to begin site work associated with the project.

Startup of the remaining rectangular clarifiers being refitted as part of Phase I is currently scheduled for June 22, 2026.

There is no update on the NPDED permit renewal application that had been previously submitted to PADEP.

HRG has continued to work on submittal reviews for the Flagship Carwash Project on Butler Ave.

John DeLoretta is continuing to work on the asset management component of the GIS system. John has been working through some dashboard and interface issues for the mobile application and will meet with plant personnel once the asset management component is ready for use.

EXECUTIVE DIRECTOR'S REPORT- John Larson

Mr. Larson noted that the Schipsi Application for Payment are included in the Bill List. There was no Application for Payment from DESCCO this month. They did submit a payment application to the HRG, but that application was not received until after the Bill List had been finalized. We anticipate having 2 Payment Applications from DESCCO at next month's meeting.

Mr. Larson presented the HRG proposal for the pump station controls upgrade project to the Board. There was a general discussion about this project being part of the grant awarded to the Authority earlier this year.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hood to approve the execution of the proposal from HRG for the Pump Station Controls Upgrade Project. The Motion was unanimously adopted.

SOLICITOR'S REPORT-JOSEPH BAGLEY

Mr. Bagley was not present at the meeting.

TREASURER'S REPORT- GREG HOOD

Mr. Hood reported that the Total Disbursements for the month amounted to $397,126.65 and he recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Hood and **SECONDED** by Mr. Nuesch to approve the Total Disbursements for the month amounting to $397,126.65. The Motion was unanimously adopted.

OTHER BUSINESS

There was a consensus of the Board to cancel the meeting scheduled for June 23.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Hood and **SECONDED** by Mr. Evans to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:40 PM.

Respectfully submitted,

John W. Larson, Executive Director
and Recording Secretary